

C.W. POST CAMPUS LONG ISLAND UNIVERSITY

Graduate & Undergraduate International Applicants

APPLICATION FOR ADMISSION

Applicant's Instructions:

Please read all instructions carefully before completing the application form.
Please PRINT or TYPE the information requested.

Completed applications should be forwarded to the International Admissions Office at the address below. If you need assistance, contact the International Admissions Office by phone at (516) 299-2900, by fax at (516) 299-2418 or by e-mail at international@cwpost.liu.edu.

All applications and required documents should be submitted by July 1 for Fall/September entry or November 1 for Spring/January entry. Applications submitted after these dates may be considered if time permits. Earlier application is required for some graduate programs (refer to page 3 for specific program requirements).

Important Note: All application materials sent in for review become the property of the C.W. Post Campus of Long Island University and cannot be returned.

Online Application: To complete this application on our Web site, visit www.liu.edu/postapp (click on International)

International Admissions Office
C.W. Post Campus/Long Island University
720 Northern Boulevard
Brookville, NY 11548-1300
USA

Phone: (516) 299-2900
Fax: (516) 299-2418
E-mail: international@cwpost.liu.edu
Web: www.liu.edu/international

INTERNATIONAL STUDENT ADMISSIONS APPLICATION AND INSTRUCTION BOOKLET

This *International Student Application* should be used by both undergraduate and graduate students. All applications and required documents should be submitted by July 1 for the Fall semester or November 1 for the Spring semester. Applications submitted after these dates may be considered if time permits. Earlier application is required for some graduate programs. Please read and follow these instructions carefully.

Undergraduate Applicants

(those applying for a Bachelor's degree program)

All of the credentials listed below must be written in English.
All translations must be certified/official.

- 1. Application Form (pages 5-6):** Please type or print all requested information on the application.
- 2. Personal Statement (pages 7-8):** Use the enclosed pages or attach a separate page.
- 3. Application Fee:** Check for \$30 (USD) made payable to Long Island University. Non-refundable.
- 4. Transcripts:** Official transcripts are required. Student copies are not acceptable. *C.W. Post reserves the right to ask for a professional evaluation of your transcripts to aid in our admissions decision-making process.* All transcripts must be sent from your school(s) directly to the C.W. Post Campus of Long Island University. Transcripts must be in English or officially translated into English.
 - **Freshman applicants** must submit transcripts of all completed secondary education and certified records of any national examinations required for completion of secondary education.
 - **Transfer applicants** must submit transcripts of all post-secondary (college/university level) education. Secondary education transcripts are required only if the student has completed less than one year of university level work.
- 5. SAT Examination Results:** SAT results should be submitted by freshman applicants whose native language is English, who have attended high school in the U.S., or who have attended a high school where English is the sole language of instruction.
- 6. Letters of Recommendation** are not required, but can add to the strength of any application.
- 7. English Language Proficiency:** The *Test of English as a Foreign Language (TOEFL)* or *International English Language Testing System (IELTS)* is required of all applicants whose native language is not English. The TOEFL or IELTS is generally not required of candidates who have studied for at least two years at a high school or post-secondary institution where English is the only method of instruction, unless there is a need for additional evidence of proficiency in English upon review of other academic credentials.
- 8. Portfolio:** Transfer applicants for Fine Arts programs must submit a portfolio of their work.

Graduate Applicants

(those applying for a Master's or Doctoral degree program)

All of the credentials listed below must be written in English.
All translations must be certified/official.

- 1. Application Form (pages 5-6):** Please type or print all requested information on the application.
- 2. Personal Statement (pages 7-8):** Use the enclosed pages or attach a separate page.
- 3. Application Fee:** Check for \$30 (USD) made payable to Long Island University. Non-refundable.
- 4. Official Transcripts** of all university/college level education must be sent from your school(s) directly to C.W. Post. Student copies are not acceptable. *C.W. Post reserves the right to ask for a professional evaluation of your transcripts to aid in our admissions decision-making process.* Transcripts must be in English or officially translated into English.
- 5. Examinations Results:**
 - GRE (Graduate Record Examination):** The general GRE is required for Biology, Psychology (M.A.), History, Music, Music Education, Environmental Studies, Speech-Language Pathology and Library & Information Science. Both the general and subject GRE are required for the doctoral program in Clinical Psychology. C.W. Post's code for GRE scores is 2070.
 - GMAT (Graduate Management Admissions Test):** The GMAT is required for students applying to the M.B.A., Accounting and Taxation programs.
It is the applicant's responsibility to request official GMAT scores from www.gmat.org. C.W. Post's code is NNR-40-15.
- 6. Letters of Recommendation** – Two letters are required for most programs (refer to page 3 for specific requirements).
- 7. English Language Proficiency** – The *Test of English as a Foreign Language (TOEFL)* or *International English Language Testing System (IELTS)* is required of all applicants whose native language is not English. The TOEFL or IELTS is generally not required of candidates who have studied for at least two years at a post-secondary institution where English is the only method of instruction, unless there is a need for additional evidence of proficiency in English upon review of other academic credentials.
- 8. Portfolio** – All graduate applicants for Art (M.A. or M.F.A. programs), Art Education, Clinical Art Therapy and Interactive Multimedia Arts must submit a portfolio in order to be considered for admission.
- 9. Additional Materials** – refer to additional application requirements and deadline information on page 3.

GRADUATE APPLICATION REQUIREMENTS

School/College	Letters of Recommendation	Standardized Test Scores	Additional Information
College of Information and Computer Science Archives/Records Management (A.C.) Library & Information Science (M.S.) Information Studies (Ph.D.) Information Systems (M.S.) Information Technology Education (M.S.) Management Engineering (M.S.)	2 letters required for all programs	GRE or MAT required for Master's in Library & Information Science if GPA is below 3.0	<ul style="list-style-type: none"> Applicants for Library & Information Science must submit a resumé Applicants for Doctoral program in Information Studies must request a special application packet directly from the Palmer School at palmer@liu.edu or (516) 299-2866. February 15 deadline; fall admission only
College of Liberal Arts and Sciences Biology (M.S.) Earth Science (M.S.) English (M.A.) Environmental Studies (M.S.) History (M.A.) Mathematics, Applied (M.S.) Political Science (M.A.) Psychology (M.A., Psy.D.) Spanish (M.A.)	2 letters required for all programs, except Psy.D., which requires 3	General GRE required for Master's in Psychology, Environmental Studies and Biology. General and Subject GRE required for Clinical Psychology (Psy.D.)	<ul style="list-style-type: none"> Psy.D. – Admits for Fall only; January 31 deadline English – applicants must submit academic writing sample
College of Management Accounting, Taxation (M.S.) Business Administration (M.B.A.) Criminal Justice (M.S.) Health Care Administration (M.P.A.) Public Administration (M.P.A.) Social Work (M.S.W.)	2 letters required for all programs, except Social Work, which requires 3	GMAT required for M.B.A., Accounting and Taxation programs	<ul style="list-style-type: none"> M.B.A. applicants must submit a resumé Social Work applicants must complete the M.S.W. Supplemental Application and submit a resumé; Fall admission only; March 15 deadline
School of Education Adolescence Education (M.S.) Childhood Education (M.S.) Early Childhood Education (M.S.) Educational Leadership (M.S., A.C.) Educational Technology (M.S.) Literacy (M.S.Ed.) Mental Health Counseling (M.S.) School Counselor (M.S.) Special Education (M.S.Ed.) Speech-Language Pathology (M.A.) TESOL (M.A.)	2 letters required for all programs, except for Speech-Language Pathology, which requires 3	GRE required for Counseling applicants with GPA below 3.0. GRE required for Speech Pathology and Music Education	<ul style="list-style-type: none"> Counseling applicants must have a departmental interview New York State teacher certification required for Literacy, Special Education, and School Leadership programs Speech-Language Pathology applicants must submit a resumé; Fall admission only; February 1 deadline Educational Technology applicants must have a departmental interview Academic writing sample required for English Education Music Education applicants must submit a resumé and have a personal interview/audition, which will include competency tests in music history and theory
School of Health Professions and Nursing Cardiovascular Perfusion (M.S.) Clinical Laboratory Management (M.S.) Dietetic Internship (A.C.) Family Medical Biology (M.S.) Nurse Practitioner (M.S.) Nutrition (M.S.)	2 letters required for all programs, except Dietetic Internship, which requires 3	None Required	<ul style="list-style-type: none"> Nursing applicants must have New York State Nursing license and have a departmental interview Dietetic Internship applications must complete an additional departmental application; Fall admission only; February 15 deadline Cardiovascular Perfusion applicants must be admitted to North Shore University Hospital Program first. Contact Dr. Richard Chan at (516) 562-1399. All students with international credentials must submit an official evaluation of their transcripts.
School of Visual and Performing Arts Art (M.A.) Art Education (M.S.) Clinical Art Therapy (M.S.) Fine Arts & Design (M.F.A.) Interactive Multimedia (M.A.) Music (M.A.) Music Education (M.S.) Theatre (M.A.)	2 letters required for all programs	Theatre applicants must submit TSE (Test of Spoken English) scores or new IBT TOEFL GRE Required for Music and Music Education if GPA is below 3.0	<ul style="list-style-type: none"> All Art programs require submission of a portfolio The M.F.A. in Fine Arts & Design admits for the Fall only and has a March 15 deadline The M.A. in Interactive Multimedia Art admits for the Fall only and has a May 30 deadline The Theatre program requires an interview/audition The Clinical Art Therapy program requires an interview Music and Music Education applicants must submit a resumé and have an interview/audition, which will include competency tests in music history and theory
Note: Occasionally there are changes in the Admissions requirements. If additional documentation is required for your specific program, you will be notified by the International Admissions Office upon receipt of your application.			

FINANCIAL INFORMATION (for those planning to attend on an F-1/Student Visa)

In order for C.W. Post to issue a Certificate of Eligibility (Form I-20) for you to use to apply for an F-1 visa at the U.S. Consulate, you must complete a **Form I-20 Application** and submit the appropriate supporting documentation to show funding for at least the minimum expenses for one year at the C.W. Post Campus of Long Island University (see 2007-2008 figures below). In addition, we must be satisfied that sufficient funds will be available to you throughout your course of study.

2007-2008 ESTIMATED FINANCIAL REQUIREMENTS FOR INTERNATIONAL STUDENTS*

<i>Annual Expenses</i>	<i>Graduate</i>	<i>Undergraduate</i>
Tuition/Fees (18 credits)	\$15,750	\$26,250
Living Expenses** (12 months)	\$15,000	\$15,000
Books/Supplies (9 months)	\$ 500	\$ 600
Health Insurance (12 months)	\$ 1,400	\$ 1,400
TOTAL EXPENSES	\$32,650	\$43,250

*All fees are estimated in U.S. dollars and are subject to change. If the expenses for your particular program differ from the amounts stated above, International Admissions will contact you upon review of your I-20 Application.

**Includes room, board and personal expenses.

In addition to the **Form I-20 Application** (the I-20 Application can be downloaded from www.liu.edu/i20), the following supporting documents must be submitted:

- An original bank statement (in your name if you are funding yourself, or your sponsor's name if someone is financing your education) verifying the exact amount available. The account must be liquid funds.
- Non-refundable \$200 deposit is required before an I-20 will be issued and released.

SCHOLARSHIP INFORMATION

International students are eligible for consideration for academic scholarships. Deadline dates apply and requirements vary. Complete information can be obtained by contacting International Admissions by phone at (516) 299-2900, by e-mailing international@cwpost.liu.edu or on our Web site at www.liu.edu/ifs.

International Freshman Scholarships

Scholarships ranging from \$2,000 to \$6,000 per year may be offered to students with High School/Secondary cumulative averages of 85% or higher **and** TOEFL scores of 600 or higher. (Note: Students applying from English speaking countries and students whose first language is English must submit SAT scores in order to be considered for the freshman scholarships.)

International Transfer Scholarships

Scholarships ranging from \$5,000 to \$13,000 per year may be offered to students transferring with 24 or more credits from an accredited college or university with cumulative averages of 3.0 or above, **and** TOEFL scores of 600 or higher.

International Graduate Scholarships

Scholarships ranging from \$75 – \$125 per credit may be offered to incoming graduate students applying for their first or second master's degree who have attained a cumulative GPA of 3.50 or higher in all work in their most recent degree from an accredited college or university **and** a TOEFL score of 600 or better.

INTERNATIONAL STUDENT APPLICATION FOR ADMISSION

C.W. POST CAMPUS



Address all correspondence to:
International Admissions
C.W. Post Campus/Long Island University
720 Northern Blvd.
Brookville, NY 11548-1300 USA
Fax: (516) 299-2418

All questions must be answered before your application can be processed. Please print or type your information. Fall (September) applications should be submitted by July 1 and Spring (January) applications by November 1 unless otherwise indicated on page 3. All applications must be submitted with a non-refundable \$30 USD application fee.

Section A – Admissions Information

1. **Application for:** Fall Entry (September), Year _____ Spring Entry (January), Year _____
2. **Entry Status:** Freshman Transfer Graduate
3. **Intended Major:** _____
4. **Are you planning on applying for on-campus housing?** Yes No

Section B – Personal Information

1. **Name in full:**

(Last/Family Name)

(First/Given Name)

(Middle or Maiden Name)

2. **If you have a U.S. Social Security Number or C.W. Post Student Number, enter it here:**
(Students who do not have either number will be assigned a nine-digit C.W. Post Student Number)

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3. **Date of Birth:** (Western Calendar) _____ month _____ day _____ year

4. **Gender:** Male Female

5. **Addresses:** (as they should appear on an envelope)

Preferred Mailing Address (include postal code):

Permanent Address:

Telephone: _____

Telephone: _____

Fax: _____

Fax: _____

E-mail: _____

E-mail: _____

6. **Citizenship Information:**

Country of Birth: _____

Country of Citizenship: _____

Country of legal permanent residency (if different from citizenship): _____

7. **Visa Information:** If you are not in the U.S. now, indicate the type of visa you will seek: _____
If you are in the U.S. now, indicate the date you entered, the immigration status you hold (F-1, B-2, J-1, etc.), and the expiration date: Date Entered: _____ Type of Visa: _____ Expiration Date: _____

8. **Which of these best describes your background? (OPTIONAL QUESTION)**

Hispanic/Latino American Indian Asian Black/African American Pacific Islander White

9. Family Information:

Name	Occupation	Employer
Father:		
Mother:		
Spouse:		

Section C – Educational Background

1. **Summary** – please list, in chronological order, all schools you have attended. Include names, dates attended, type of school (secondary, lycée, university, etc.), certificates/degrees/diplomas earned, and dates of graduation.

Name of Institution	Location	Dates of Attendance	Major/Field of Study	Certificates/Degrees/Diplomas Awarded	Date Received

2. **Entrance Examinations** – please indicate which of the following examinations you have taken or will take:

TOEFL or IELTS Date Taken: _____ Score(s): _____

(Required of all applicants unless their native language is English or they have completed the equivalent of 60 credits/two years at an institution where English is the only language of instruction)

SAT or ACT Date Taken: _____ Score(s): _____

(Required of all applicants whose native language is English, attended High School in the U.S., or those who wish to be considered for certain scholarships)

GRE* Date Taken: _____ Score(s): _____

GMAT* Date Taken: _____ Score(s): _____

*Consult the C.W. Post Graduate Bulletin for GRE/GMAT requirements for selected graduate programs.

Section D – Language Proficiency

1. *What is your native language?* _____

2. *What language is spoken in your home?* _____

3. Please list knowledge of other languages and indicate your proficiency in speaking, reading and writing. Use the ratings of Fluent, Good, Fair or Poor.

Language	Speaking	Reading	Writing

Section E – Signature

I certify that the information contained in this application is complete and accurate, and I understand that submission of inaccurate or false information can be cause for terminating my application or enrollment at the C.W. Post Campus of Long Island University.

Date: _____ Signature: _____

C.W. POST CAMPUS



APPLICATION CHECKLIST FOR INTERNATIONAL STUDENTS

Before mailing your application, please review this checklist

- Application Form** – I have answered all questions on the application form.
- Application Fee** – I have submitted a \$30 USD nonrefundable application fee (check or money order made out to Long Island University).
- Academic Records** – I have submitted all official documents related to my previous education (including certified English translations, if required).
- Exam Scores** – I have submitted scores from the SAT, GRE or GMAT (if applicable).
- Language Proficiency** – I have submitted scores from the TOEFL or IELTS examination.
- Personal Statement/Essay** – I have submitted a personal statement.
- Letters of Recommendation** – I have submitted letters of recommendation (required for graduate students; recommended for undergraduate students).
- Portfolio** – I have submitted my portfolio (required of transfer applicants and graduate applicants for all Art programs).

I-20 APPLICATION CHECKLIST

In order to receive a Form I-20, the following items must be submitted. Please note that all I-20 applications and supporting financial documents must be current/recent (dated after January 1 for Fall/September enrollment and after May 1 for Spring/January enrollment).

- Form I-20 Application** – Complete both sides of the form completely. This form may be obtained from the International Admissions Office or printed from our Web site at www.liu.edu/I20
- Bank statement** – an original bank statement in your name or your sponsor(s)' name
- Transfer Recommendation Form** – required only of those students currently in the U.S. on an F-1 visa. This form may be obtained from the International Admissions Office or printed from our Web site at www.liu.edu/tranform
- Non-refundable \$200 tuition deposit**

C.W. POST CAMPUS



720 NORTHERN BOULEVARD
BROOKVILLE, NEW YORK 11548-1300

ADMISSIONS: (516) 299-2900
enroll@cwpost.liu.edu • www.liu.edu/international