

The fall 2009 Orientation will be held from Wednesday September 2, 2009 – Friday September 4, 2009. **Orientation leaders will be expected to assist in all activities** held during September 2<sup>nd</sup> – September 4<sup>th</sup>, including but not limited to:

- assisting with all activities held during September 2<sup>nd</sup> – September 4<sup>th</sup>
- participating in leader training on April 17<sup>th</sup> and September 1<sup>st</sup>
- helping with new International Student arrival day
- assisting with all orientation sessions
- participating in ice-breakers
- attending off-campus trips
- leading campus tours

**The compensation/benefits for this position are:**

- extraordinary leadership position for resume
- \$75 stipend
- all meals from September 2<sup>nd</sup> - 4<sup>th</sup>
- for leaders that live on campus - early move-in to the Residence Halls (September 1<sup>st</sup>)

**All orientation leaders must participate in Orientation Leader Training to be held on April 17<sup>th</sup> and on September 1<sup>st</sup>.**

**Please return this application with TWO completed reference forms. Incomplete applications will not be taken into consideration.**

**APPLICATIONS ARE DUE BY FRIDAY FEBRUARY 27<sup>th</sup> by 4pm!**

Applicants will be chosen based on leadership, service, and academic record. We will interview chosen candidates from March 2<sup>nd</sup> - March 13<sup>th</sup>. (Due to the large volume of applications, not all students will be chosen for an interview). All applicants will be chosen by Friday, March 20<sup>th</sup>.

Please contact ISS at x1451 if you have any questions.

# International Student Orientation Leader Fall 2009 Application

Please print or type neatly.

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Nickname: \_\_\_\_\_  Female  Male

ID#: \_\_\_\_\_ SS#: \_\_\_\_\_

Country of Citizenship: \_\_\_\_\_ Visa Type: \_\_\_\_\_

GPA: \_\_\_\_\_ Major: \_\_\_\_\_

Summer Break Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Fall Residence Hall/Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_ \*E-Mail Address: (MANDATORY) \_\_\_\_\_

Shirt Size:  Small  Medium  Large  X-Large  XX-Large

Current Class Status (check one):  ESL  First Year  Sophomore  
 Junior  Senior  Graduate

Residency Status (Check One):  Commuter  Resident  
If you are a resident student, how many semesters have you lived on campus? \_\_\_\_\_

Will you be enrolling in summer classes?  Yes  No  
(If yes, please be sure to submit a copy of your summer schedule.)

Will you be working on campus this summer?  Yes  No

Are you traveling over summer break?  Yes  No  
If yes, where? \_\_\_\_\_

How can we reach you?  
 Email: \_\_\_\_\_

Phone: \_\_\_\_\_

Will you be available for an interview over spring break (March 9<sup>th</sup>-13<sup>th</sup>)?  Yes  No

**PLEASE ANSWER ALL QUESTIONS ON THE BACK OF THIS PAGE**

*Please type or neatly print the following questions. If you need more space, please use the back side of this form.*

**1) Please describe any significant work experience that may relate to this position:**

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**2) Please describe any leadership/extracurricular positions/activities you have been involved with while at C.W. Post:**

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**3) What do you feel you can contribute to both the Orientation Leader position and the students that will be going through Orientation?**

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**4) If there was one quotation that would best describe your personality, what would it be? You may be as creative as you wish.**

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The Family Educational Rights and Privacy Act of 1974 opened many students' records for the student's inspection. The law also permits the students to sign a waiver relinquishing his/her right to inspect letters of recommendation. The applicants' signature below constitutes a waiver. If there is no signature the student will have the right to read this recommendation.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

We are requesting your assistance in choosing viable candidates for the Orientation Leader position for fall 2009. We have included a recommendation form for your completion and upon receipt of this form we will review the recommendations and invite those qualified candidates to continue in the selection process.

Please return this completed form by **Friday, February 27, 2009** to  
Ivana Laganá, International Student Services – Post Hall.

Name of applicant:

Name and title of person completing recommendation:

How long have you known the applicant?

In what capacity do you know the applicant? (Please be specific)

**REFERENCE DUE BY:  
February 27, 2009**

**PLEASE MAIL COMPLETED FORM TO:  
Ivana Laganá  
International Student Services- Post Hall  
CW Post- Long Island University  
720 Northern Boulevard  
Greenvale, NY 11548**

**PLEASE ANSWER ALL QUESTIONS ON THE BACK OF THIS PAGE.**

Please provide the selection committee with comments relating to your perception of this candidate's ability or potential to fulfill the following areas of responsibility. ***Please add specific comments under each area as we will use your recommendation in our decision making process.***

**Leadership Abilities**

This candidate's ability to lead and inspire others.

Comments:

**Administration**

The candidate's ability or potential to coordinate tasks, prioritize multiple tasks and to complete projects in a thorough and timely fashion.

Comments:

**Motivation/ Attitude**

This candidate's ability or potential to remain committed to a project or task, level of enthusiasm and ability to work as a team member.

Comments:

**If you were in a position to hire this student as a student leader would you?**

**If you have any reservations, what are they and why?**



**Orientation Leader Application  
Recommendation Form  
Fall 2009**

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